



BRAITHWAITE & CO LIMITED

(A Government of India Undertaking under Ministry of Railway)
HEAD OFF. & REGD. OFF. : 5, HIDE ROAD, KOLKATA – 700043,
TEL (033) 2439-7415/4114/6613/7413, FAX : 91 (033)2439-5607 / 2439-7632
E MAIL: purchase@braithwaiteindia.com, Website: www.braithwaiteindia.co,
CIN: U74210WB1976GOI030798

Tender Enquiry No. : Tender Enquiry No. : BCL/PUR/PM/CIVILJOB/BCL FLAT/ KOL/18 Date: 07.05.2018
Due Date : 16.05.2018

To
,Dear Sir,

Please quote your best possible offer / rate for Repairing, Painting and Plumbing job at BCL flat at Syed Amir Ali Avenue, Kolkata. including supply of all requisite materials for the job. Interested parties may visit site to see the quantum of work before submission of their offer. A Joint Inspection Report shall be prepared on the basis of visit and the same to be submitted alongwith Techno-commercial bid.

The scope of works shall be as follows :

SCOPE OF WORK:

Sl. No.	Description of Job	Quantity/Area (Approx.)
1	Chipping and cleaning of the upper surface, 4 inch deep of the existing damaged roof with removal of garbage for laying of bituminous Tarfelt etc.	1200 Sq. ft.
2	Laying of 4" thick concrete slab with galvanized wire mesh	1200 sq.ft
3	Supply & laying of bituminous Tarfelt	1200 sq.ft
4	Removal of old plaster and new plaster with damp proof on the inside wall and Boundary wall. i) Dismantling of old plaster and damaged joint areas ii) Supply & making ¾" thick cement plaster on inside wall and boundary wall in (1:6) proportion including repairing of damaged joints.	800 sq.ft. 800 sq. ft.
5	Painting with 2 coats Snowcem painting over a coat of primer after properly cleaning/preparation of the outside walls & Boundary walls (including supply of necessary paints). Area of the outside walls & Boundary walls	2600 sq.ft.
6	Painting 2 coats dry distemper painting over 1 coat primer after preparation of surface.	2200 sq.ft.
7	Supply of Putty/POP to inside false ceiling, walls of Dining room & attached rooms at 1st floor Area of false ceiling of dining room & attached rooms at 1 st floor	600 sq.ft.
8	Supply & carrying out Brickwork on existing boundary wall,250 thickness and 1524 mm high by 1:6 proportion of Cement and Sand Mortar and brick shall be of no.1 quality	60 Cu.ft.

9	Supply & fitting of Sanitary & Plumbing works for replacement of water tank	
	i) 1000 Litres capacity Cylindrical water tank, 4 layers (Make : Patton)	1 No.
	ii) 500 litres capacity cylindrical water tank, 4 Layers (Make : Patton)	1 No.
	iii) 1 inch UPVC Push pipe (Make: Supreme/Ashirbad)	30 ft.
	iv) 1 inch UPVC Push elbow (Make : Supreme/Ashirbad)	6 Nos.
	v) 1 inch UPVC long screw (Make : Supreme/Ashirbad)	4 Nos.
	vi) 1 inch Brass check valve (Make : Supreme/Ashirbad)	1 No.
	vii) 1 inch UPVC Push Socket (Make : Supreme/Ashirbad)	4 Nos.
	viii) 1 inch UPVC metal MTA socket (Make : Supreme/Ashirbad)	3 Nos.
	ix) 1 inch UPVC Push Valve (Make : Supreme/Ashirbad)	1 No.
	x) ½ inch UPVC Push Valve (Make : Supreme/Ashirbad)	1 No.
	xi) ½ inch UPVS Metal Tee (Make : Supreme/Ashirbad)	2 Nos.
	xii) ½ inch UPVC Push Elbow (Make : Supreme/Ashirbad)	4 Nos.
	xiii) ½ inch UPVC Bib Cock (Make : Prayag)	3 Nos.
	xiv) UPVC Solvent (200 g)	1 No.
	xv) ¾ inch UPVC Push Pipe (Make : Supreme/Ashirbad)	20 ft.
	xvi) ¾ inch UPVS Metal MTA socket (Make : Supreme/Ashirbad)	2 Nos.
	xvii) ¾ inch UPVC Metal FTA Socket (Make : Supreme/Ashirbad)	2 Nos.
	xviii) ¾ inch UPVC Push Elbow (Make : Supreme/Ashirbad)	4 Nos.
	xix) ¾ inch UPVC Long Screw (Make : Supreme/Ashirbad)	1 No.
	xx) ¾ inch Ball Cock (Make : Supreme/Ashirbad)	1 set
	xxi) 1 inch C.P Stop Cock (Make : ESSO)	1 No.

Your quotation should reach us by 2.30 P.M on 16.05.2018

Your quotation shall comprise of two parts-

(a) Part-I : Techno Commercial Bid

(b) Part-II : Price Bid

Both the parts shall be submitted separately in two envelopes and these shall be put in a 3rd envelope all the 3 envelopes shall be super scribed with our Tender Enquiry No Date & Due Date.

The quotation will be considered as cancelled if the documents required for part -I & Part-II are not placed in the respective envelope.

Quotation must be sent in sealed cover either by Registered Post or may be dropped in our **Tender Box No. : 2** In case of Hand Delivery

General Terms & Conditions mentioned in Techno Commercial Part (Part-1)

Sealed Tender, addressed to GM (Co-ordination), Braithwaite & Co. Ltd., 5, Hide Road, Kolkata – 700 043 may be dropped in our Tender Box No. 2 (in case of hand delivery) or may be sent by Registered post but must reach us positively within (due date) up to 14.30 hrs. No offer shall be accepted after closing of the Tender Box in whatsoever mode of receipt.

The techno commercial bid (Part –I) shall be opened on **16.05.2018** at 15.00 hrs. Tenderers may depute their authorized representative to be present during opening of the tender. The price bid(s) (Part – II) shall be opened for techno- commercially acceptable bidders only for which opening date and time will be intimated in due course.

QUALIFYING CRITERIA for Website bidders:

Financial Eligibility:

The bidder should have average annual turnover of Rs. 1.66 lacs during last three years ending on 31.03.17. Bidder must have earned net profit in any of the last three years ending on 31.03.17. Copy of Audited/Chartered Accountant certified balance sheets & Profit & loss Accounts for last three (3) years ending on 31.03.17 need to be submitted in support of above requirement.

Technical Eligibility:

1. Experience of having successfully executed similar works (defined below) during last 07 (seven) years ending 30.4.2018 fulfilling any of the following criteria.

Three similar executed works each costing not less than Rs. 2.21 lacs OR Two similar executed works each costing not less than Rs. 2.77 lacs OR One similar executed work costing not less than Rs. 4.42 lacs

The term "similar works" means " CIVIL JOBS "

2. The bidder should have registration with PF, ESIC, GST. Registration Copies of the same are to be enclosed with the Bid.
3. Copies of Purchase Order /Bill/Completion Certificate for similar jobs (i.e. Civil Repairing) towards experience of last seven (7) years ending on 30.04.2018.
4. Copy of Trade License, GST, PAN & IT returns.
5. **For start up MSE vendors, relaxation in experience and turnover will be applicable as per norms.**
The above documents are to be submitted in the Techno-commercial Bid.

An unconditional acceptance of commercial terms & conditions stipulated in Part-1 of this tender is to be given along with the offer.

Working site :

Braithwaite Guest House, 72, Syed Amir Ali Avenue, Kolkata-700019.

PART-I – TECHNO-COMMERCIAL BID

GENERAL TERMS & CONDITIONS :

i) Earnest Money Deposit (E.M.D) : Rs. 5,000/- (Rupees Five thousand only).

The tenderer should deposit Earnest Money in the form of Demand Draft / Pay order drawn in favor of Braithwaite & Co. Ltd., or Bank Guarantee as per format with the Part-I offer which will be valid for 3 (Three) months from the date of opening of the Tender.

The Units registered with GeM, SSI Units registered with NSIC, MSME for the tendered items and PSU units may be exempted from submission of EMD.

MSE bidders should have to submit UAM number failing which such bidders will not be able to avail the benefits as per Public Procurement Policy for MSE vendors.

Regular / existing suppliers having overdue bills with the Company and willing to adjust the same against Earnest Money, may be made subject to the condition that the corresponding amount to be transferred to sundry creditors to earnest money account.

EMD is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of this tender.

Earnest Money will be refunded to the unsuccessful tenderer after finalization of subject tender.

NOTE: EMD SHOULD BE SUBMITTED ALONGWITH YOUR TECHNO-COMMERCIAL BID OTHERWISE OFFER WILL NOT BE CONSIDERED

ii) Security Deposit:

For due fulfillment of the contractual obligations, the successful bidder shall furnish Security Deposit in the form of Bank Guarantee / Demand Draft / Pay Order for a sum equal to 5% of the contract value within 15 days from the date of issue of the Purchase Order. In case of submission of Bank Guarantee, the same shall be verified by BCL from the concerned issuing bank. The Security Deposit shall remain valid till Warranty / Guarantee period. In case security deposit is not submitted within 15 days from the date of issue of P.O, the release of security deposit will be after taking into account of the corresponding period of delay in submission of the same even though the warranty / guarantee period expires. In case of submission of BG towards Security Deposit the BG shall cover the desired validity period plus 03 months claim period.

Security Deposit may also be built up by deducting the amount proportionately from each bill of the contractor on their request. However, 50% of the total amount of the Security Deposit is to be deposited by the successful bidder on receipt of Purchase Order. Balance 50% may be recovered from running bill. This option of security deposit submission if availed, there shall be no change afterwards.

Security Deposit may be waived for SSI, NSIC, MSME units and GeM registered bidders and PSU's. Security Deposit will be returned only on completion of contractor's obligations under the contract including any warranty obligation or specified in the contract.

MSE bidders should have to submit UAM number failing which such bidders will not be able to avail the benefits as per Public Procurement Policy for MSE vendors.

iii) Performance Bank Guarantee :

The contractor shall have to submit Performance Bank Guarantee for 5% of Order value as per format to be provided by BCL after placement of order. In respect of vendors being NSIC, MSME units, SSI, DGS & D, RDSO registered or PSU qualifying for exemption of submission of security deposit, Performance Bank Guarantee for 5% of order value is to be submitted by them. The Performance Bank Guarantee shall have to be submitted before receipt of first payment. The Performance Bank Guarantee shall remain valid up to the warranty period. The Security Deposit, if submitted, may be converted to Performance Guarantee.

Even providing Bank Guarantee, contractors are responsible for the quality of the materials, workmanship, smooth operation etc. During the **Guarantee period**, if any defect is detected for supply item or bad workmanship, the vendor shall arrange replacement of the defective materials or repairing of defective parts wherever applicable, within 2 weeks from the date of receipt of intimation at free of cost.

Bidders should submit copies of PF, ESI & GST Registration certificate along with the techno-commercial bid.

iv) Rate :

- (a) Rate to be quoted considering Scope of work and terms & conditions of the tender as per Price Bid format.
- (b) Quoted rate shall remain firm till completion of the contract.

v) Delivery / Completion Period : The ordered job shall be completed **within Thirty (30) days** from the date of receipt of P.O./L.O.I.

vi) Payment : Payment shall be made after 30 days from the date of submission of bill complete in all respect with relevant documents i.e Completion certificate & other documents etc. certified by BCL's Personnel (In-Charge-CW) / Maintenance In-charge (AW). Statutory deductions shall be made from the bill if any.

Common Notes regarding GST :

All Challans, Invoices shall be in the form specified by GST Authority.

HSN/HAC Code shall have to be mentioned.

BCL reserves the right to keep the payment of GST amount on hold till receipt of Input tax credit by BCL is ensured. In case of non-compliance, regarding documentation/monthly return to ensure availing input tax credit (ITC) by BCL, BCL also reserves the right to deduct the resultant amount.

vii) Inspection : The job shall be inspected by Maintenance-in-charge (CW) or his authorized representative. After completion of total job, completion certificate is to be made, duly certified by Maintenance-in-charge (CW) or his authorized representative.

viii) Validity : Offer shall remain valid for a period of 90 days from the date of opening of this tender.

ix) Liquidated Damages : In the event of failure to execute the awarded job within the scheduled delivery/completion date, BCL reserves the right to recover a sum of 0.5% per week or part thereof subject to maximum 10% of the order value.

x) Risk Purchase : In the event of failure or delayed execution within the reasonable period, the order may be cancelled and the purchaser reserves the right to get the job done by other Agency / Agencies on Risk Purchase basis and shall recover the extra cost thereof, if incurred, from the contractor. BCL reserve the right to forfeit the Security Deposit / PBG also of the defaulting firm.

xi) Arbitration : All questions, disputes or difference whatsoever shall arise between the purchaser and the contractor upon or in relation to or in connection with the contract either may forthwith give to the notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudication of sole Arbitrator. Chairman & Managing Director of BCL shall have the right and authority to appoint any Officer of the Company as Arbitrator not below the rank of a General Manager who is not directly connected with the Purchase Order.

Such a reference submitted to the Arbitrator shall be deemed to be the submission to the Arbitrator within the meaning of the Arbitration and Conciliation Act, 1996 statutory modification thereof. The proceedings of the Arbitration shall be held in Kolkata.

xii) Jurisdiction : Any legal dispute that may arise will be settled within the jurisdiction of Courts at Kolkata.

xiii) Guarantee/Warranty : **01(One)** year from the date of successful completion of the job. If any defect is detected during guarantee/warranty period due to defective workmanship/materials, the Contractor shall make repair / replacement of the same – free of cost.

xiv) Statutory Rules & Regulations : Contractor shall comply with all statutory rules and regulations as applicable for the job. The Contractor shall observe all safety rules and regulations as per requirement of the particular nature of work. The employees of the Contractor should follow all the instruction given to their authorized representative while doing the job at the Works of BCL. Contractor should ensure proper safety of their workmen during execution of the job. The contractor should also follow the rules & regulations related to tax/duty matters as applicable for the job.

xv) In case of any damage done to BCL by the Contractor's people during execution of work. It will be a binding to the Contractor to compensate BCL for the damage done and amount of compensation will be decided by BCL.

xvi) Safety Measures : All safety precautions relating to this job are to be arranged by the Contractor. BCL will not be the responsible for any accident. The Contractor shall keep the coverage for all the labors (engaged for this job) against any accident.

xvii) Purchaser may ask for further clarification / documents after opening of techno-commercial Bid (Part –I) received from the bidder.

xviii) BRAITHWAITE & CO LIMITED reserves the right to postpone / cancel the tender at any stage due to unforeseen reasons.

PART-II : PRICE BID**Price Bid Format**

Price Bid Part shall be opened only if Part –I is qualified.

Rates should be mentioned in figure as well as in words. In case of difference, the rate quoted in words shall be considered.

No over writing, erasing shall be allowed.

Price bid without signature will not be accepted.

Quoted rate against this tender shall remain Firm till completion of the order.

Evaluation will be done on the basis of **lowest Grand Total amount (including GST)** quoted by a bidder.

The prices are to be quoted as per following format:

GROUP-A

Sl. No.	Description of Job	Quantity (Area)	Rate per Unit (Rs.)	GST per unit(Rs.)	Total Amount (Rs.)
1	Chipping and cleaning of the upper surface, 4 inch deep of the existing damaged roof with removal of garbage for laying of bituminous Tarfelt etc.	1200 Sq. ft.			
2	Laying of 4" thick concrete slab with galvanized wire mesh	1200 sq.ft			
3	Supply & laying of bituminous Tarfelt	1200 sq.ft			
4	Removal of old plaster and new plaster with damp proof on the inside wall and Boundary wall. i) Dismantling of old plaster and damaged joint areas ii) Supply & making ¾" thick cement plaster on inside wall and boundary wall in (1:6) proportion including repairing of damaged joints.	800 sq.ft. 800 sq. ft.			
5	Painting with 2 coats Snowcem painting over a coat of primer after properly cleaning/preparation of the outside walls & Boundary walls (including supply of necessary paints). Area of the outside walls & Boundary walls	2600 sq.ft.			
6	Painting 2 coats dry distemper painting over 1 coat primer after preparation of surface including supply of necessary paints.	2200 sq.ft.			
7	Supply and application of Putty/POP to inside false ceiling, walls of Dining room & attached rooms at 1st floor Area of false ceiling of dining room & attached rooms at 1 st floor	600 sq.ft.			
8	Supply & carrying out Brickwork on existing boundary wall,250 thickness and 1524 mm high by 1:6 proportion of Cement and Sand Mortar and brick shall be of no.1 quality	60 Cu.ft.			

GROUP-B :

i) Supply & fitting of Sanitary & Plumbing works for replacement of water tank

Sl. No.	Description of Job	Qty	Rate per Unit (Rs.)	GST per unit(Rs.)	Total Amount (Rs.)
	Supply & Fitting of Sanitary & Plumbing works for replacement of water tank				
1	1000 Litres capacity Cylindrical water tank, 4 layers (Make : Patton)	1 No			
2	500 litres capacity cylindrical water tank, 4 Layers (Make : Patton)	1 No.			
3	1 inch UPVC Push pipe (Make: Supreme/Ashirbad)	30 ft.			
4	1 inch UPVC Push elbow (Make : Supreme/Ashirbad)	6 nos.			
5	1 inch UPVC Long screw (Make : Supreme/Ashirbad)	4 nos.			
6	1 inch Brass check valve (Make : Supreme/Ashirbad)	1 no.			
7	1 inch UPVC Push Socket (Make : Supreme/Ashirbad)	4 nos.			
8	1 inch UPVC metal MTA socket (Make : Supreme/Ashirbad)	3 nos.			
9	1 inch UPVC Push Valve (Make : Supreme/Ashirbad)	1 no.			
10	½ inch UPVC Push Valve (Make : Supreme/Ashirbad)	1 no.			
11	½ inch UPVS Metal Tee (Make : Supreme/Ashirbad)	2 nos.			
12	½ inch UPVC Push Elbow (Make : Supreme/Ashirbad)	4 nos.			
13	½ inch UPVC Bib Cock (Make : Prayag)	3 nos.			
14	UPVC Solvent (200 g)	1 no.			
15	¾ inch UPVC Push Pipe (Make : Supreme/Ashirbad)	20 ft.			
16	¾ inch UPVS Metal MTA socket (Make : Supreme/Ashirbad)	2 nos.			
17	¾ inch UPVC Metal FTA Socket (Make : Supreme/Ashirbad)	2 nos.			
18	¾ inch UPVC Push Elbow (Make : Supreme/Ashirbad)	4 nos.			
19	¾ inch UPVC Long Screw (Make : Supreme/Ashirbad)	1 no.			
20	¾ inch Ball Cock (Make : Supreme/Ashirbad)	1 set			
21	1 inch C.P Stop Cock (Make : ESSO)	1 no.			

ii) Labour charges for Fitting of Sanitary & Plumbing works for replacement of water tank (inclusive of GST) : Rs. _____

GRAND TOTAL including GST (GROUP-A + GROUP-B) =**Note : GST rate is to be mentioned**

Braithwaite & Co. Ltd

