



# BRAITHWAITE & CO LIMITED

(A Govt. of India Undertaking)  
UNDER MINISTRY OF RAILWAYS  
ANGUS WORKS

TEL 2633-6204 to 6208/6376/6378/5463 Fax, 2633-6377

EMAIL : [angus@braithwaiteindia.com](mailto:angus@braithwaiteindia.com), Website : [www.braithwaiteindia.com](http://www.braithwaiteindia.com), CIN : U74210WB1976GOI030798

**Tender Enquiry No. : BCL/PUR/AKB/SP-13/CIVIL JOB(G.House)/17/276**

**Date: 06.02.2017**

**Due Date :13.02.2017**

To  
M/s. ....

Dear Sir,

Please quote your best possible rate, completion period etc for Washing, Cleaning & Painting of outside walls (NORTH & EAST) including one Bed Room of Guest House at Braithwaite & Co. Ltd.- Angus Works , Bhadreswar, Dist: Hooghly.

### **SCOPE OF WORK:**

Sl. No.	Description of Job	Quantity/Area (Approx.)
(1)	Washing & Cleaning the wall surface and ceiling by soft detergent powder and soft water and render the surface free of dust , stain etc.	900 Sq. Meter
(2)	Primer (1 Coat)	900 Sq. Meter
(3)	Synthetic Enamel painting two (2) coats with best quality Paint (Approved Brand Name: Asian, Berger, ICI & Nerolac etc.) on walls and ceiling using approved Putty (if necessary) on the surface	900 Sq. Meter
(4)	Synthetic Enamel painting two (2) coats with best quality Paint ( Approved Brand Name: Asian, Berger, ICI & Nerolac etc.) on Windows, Doors, Almira & Grills etc.	100 Sq. Meter

**Your quotation should reach us by 2.30 P.M on 13.02.2017**

Your quotation shall comprise of two parts-

**(a) Part-I : Techno Commercial Bid**

**(b) Part-II : Price Bid**

Both the parts shall be submitted separately in two envelopes and these shall be put in a 3<sup>rd</sup> envelope all the 3 envelopes shall be super scribed with our Tender Enquiry No Date & Due Date.

The quotation will be considered as cancelled if the documents required for part -I & Part-II are not placed in the respective envelope

Quotation must be sent in sealed cover either by Registered Post or may be dropped in our **Tender Box No. : 2** In case of Hand Delivery

General Terms & Conditions mentioned in Techno Commercial Part (Part-1)

Sealed quotations addressed to Senior Manager ( PPD) Braithwaite & Co Ltd., Angus Works, Bhadreswar, P.O : Angus, Dist : Hooghly, Pin 712221 ( W.B) may be dropped in our **Tender Box no. 2** ( in case of Hand Delivery) or may be sent by Registered Post but must reach us positively within 13.02.2017 at 2.30 P.M. Techno Commercial Bid will be opened on 13.02.2017 at 3.00 P.M. Bidders may deputee their representative during opening of the tender

**An unconditional acceptance of commercial terms & conditions stipulated in Part-1 of this tender is to be given along with the offer.**

Contd....P/2

**PART-I – TECHNO-COMMERCIAL BID**

**Website Display :** Bidders who will quote through Website Display must submit all credential documents along with their offer. Bidders quoting against Website Display should submit experience documents for supply of tender items during last 7 (Seven) years ending on 31.12.2016. Audited / CA certified Balance Sheet and P&L Account for last 3 (three) years ending on 31.03.2016. Copy of Purchase Orders & Completion / Performance Certificates , Service Tax / Sales Tax / VAT Registration Certificate must also be submitted with Techno- Commercial Bid.

**Similar Job means:**

Washing, Cleaning & Painting of outside Walls including Bed Rooms

Bidders should submit copies of PF , ESI & Service Tax Registration certificate.alongwith the techno-commercial bid.

**GENERAL TERMS & CONDITIONS :**

**1) Security Deposit:**

For due fulfillment of the contractual obligations, the successful bidder shall furnish Security Deposit in the form of Bank Guarantee / Demand Draft / Pay Order for a sum equal to 5% of the contract value within 15 days from the date of issue of the Purchase Order. In case of submission of Bank Guarantee, the same shall be verified by BCL from the concerned issuing bank. The Security Deposit shall remain valid till Warranty / Guarantee period. In case security deposit is not submitted within 15 days from the date of issue of P.O, the release of security deposit will be after taking into account of the corresponding period of delay in submission of the same even though the warranty / guarantee period expires. In case of submission of BG towards Security Deposit the BG shall cover the desired validity period plus 03 months claim period.

Security Deposit may also be built up by deducting the amount proportionately from each bill of the contractor on their request. However, 50% of the total amount of the Security Deposit is to be deposited by the successful bidder on receipt of Purchase Order. Balance 50% may be recovered from running bill. This option of security deposit submission if availed, there shall be no change afterwards.

Security Deposit may be waived for SSI, NSIC, MSME units and DGS & D registered bidders and PSUs. Security Deposit will be returned only on completion of contractor's obligations under the contract including any warranty obligation or specified in the contract.

**2) Performance Bank Guarantee :**

The contractor shall have to submit Performance Bank Guarantee for 5% of Order value as per format to be provided by BCL after placement of order. In respect of vendors being NSIC, MSME units, SSI, DGS & D, RDSO registered or PSU qualifying for exemption of submission of security deposit, Performance Bank Guarantee for 5% of order value is to be submitted by them. The Performance Bank Guarantee shall have to be submitted before receipt of first payment. The Performance Bank Guarantee shall remain valid up to the warranty period. The Security Deposit, if submitted, may be converted to Performance Guarantee.

Even providing Bank Guarantee, contractors are responsible for the quality of the materials, workmanship, smooth operation etc. During the **Guarantee period**, if any defect is detected for supply item or bad workmanship, the vendor shall arrange replacement of the defective materials or repairing of defective parts wherever applicable, within 2 weeks from the date of receipt of intimation at free of cost.

**3) Rate :**

- (a) Rate to be quoted considering Scope of work and terms & conditions of the tender as per Price Bid format.
- (b) Quoted rate shall remain firm till completion of the contract.
- © The quoted rates shall be exclusive of all taxes & duties applicable for the job.

**4) Delivery/Completion Period :** The ordered job shall be completed **within Thirty (30) days** from the date of receipt of P.O./L.O.I.

**5) Payment :** 100% Payment shall be made after 30 days from the date of completion of the job as well as submission of bill with relevant documents and certified by BCL's Personnel (In-Charge-AW )/ Maintenance In-charge (AW). Statutory deductions like Income Tax etc., if any, will be deducted from the bills of the Contractor. In case of any service tax is payable by BCL for the job, the same shall be recovered from the bills of the Contractor. Service Tax shall be paid to the contractor as per rule as applicable against submission of documentary evidence.

- 6) **Inspection** : : The job shall be inspected by Personnel (In-Charge-AW )/ Maintenance-in-charge (AW) or his authorized representative. After completion of the job, completion certificate is to be made, duly certified by Personnel (In-Charge-AW )/ Maintenance-in-charge (AW) or his authorized representative.
- 7) **Validity** : Offer shall remain valid for a period of 90 days from the date of opening of this tender.
- 8) **Liquidated Damages** : In the event of failure to execute the awarded job within the scheduled delivery/completion date, BCL reserves the right to recover a sum of 0.5% per week or part thereof subject to maximum 10% of the order value.
- 9) **Risk Purchase** : In the event of failure or delayed execution within the reasonable period, the order may be cancelled and the purchaser reserves the right to get the job done by other Agency / Agencies on Risk Purchase basis and shall recover the extra cost thereof, if incurred, from the contractor. BCL reserve the right to forfeit the Security Deposit / PBG also of the defaulting firm.
- 10) **Arbitration** : All questions, disputes or difference whatsoever shall arise between the purchaser and the contractor upon or in relation to or in connection with the contract either may forthwith give to the notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudication of sole Arbitrator. Chairman & Managing Director of BCL shall have the right and authority to appoint any Officer of the Company as Arbitrator not below the rank of a General Manager who is not directly connected with the Purchase Order.

Such a reference submitted to the Arbitrator shall be deemed to be the submission to the Arbitrator within the meaning of the Arbitration and Conciliation Act, 1996 statutory modification thereof. The proceedings of the Arbitration shall be held in Kolkata.

- 11) **Jurisdiction** : Any legal dispute that may arise will be settled within the jurisdiction of Courts at Kolkata.
- 12) **Guarantee/Warranty** : 06 months from the date of successful completion of the job. If any defect is detected during guarantee/warranty period due to defective workmanship/materials, the Contractor shall make repair/replacement of the same – free of cost.
- 13) **Statutory Rules & Regulations** : Contractor shall comply with all statutory rules and regulations as applicable for the job. The Contractor shall observe all safety rules and regulations as per requirement of the particular nature of work. The employees of the Contractor should follow all the instruction given to their authorized representative while doing the job at the Works of BCL. Contractor should ensure proper safety of their workmen during execution of the job. The contractor should also follow the rules & regulations related to tax/duty matters as applicable for the job.
- 14) In case of any damage done to materials of BCL by the Contractor's people during execution of work. It will be a binding to the Contractor to compensate BCL for the damage done and amount of compensation will be decided by BCL.
- 15) **Safety Measures** : All safety precautions relating to this job are to be arranged by the Contractor. BCL will not be the responsibility for any accident. The Contractor shall keep the coverage for all the labours (engaged for this job) against any accident.
- 16) **Purchaser may ask for further clarification / documents after opening of techno-commercial Bid (Part –I) received from the bidder.**
- 17) BRAITHWAITE & CO LIMITED reserves the right to postpone / cancel the tender at any stage due to unforeseen reasons.
- 18) **All the requisite materials for this job i.e. Paints, Putty, Detergent Powder etc. are to be supplied by the party through proper Gate Pass / Challan.**

**ADDITIONAL TERMS & CONDITIONS :**

- I. There shall be no splitting of the tendered quantity and entire quantity shall be awarded to one contractor only.
- II. BCL reserve the right to terminate the order by giving 7 (seven) days notice at any point of time in case of non-performance / non-compliance of delivery schedule / poor quality of workmanship and materials.
- III. Joint venture / Consortium Bid will not be considered.
- IV. It is intended that bidders shall quote for the full tender quantity. In case full tender quantities are not quoted, the offers will be rejected.

**PART-II : PRICE BID****Price Bid Format**

- 1) Price Bid Part shall be opened only if Part –I is qualified.
- 2) Rates should be mentioned in figure as well as in words. In case of difference, the rate quoted in words shall be considered.
- 3) Quoted rate against this tender shall remain Firm till completion of the order.
- 4) Evaluation will be done on the basis of lowest Grand Total amount (excluding Service Tax) quoted by a bidder.
- 5) The prices are to be quoted as per following format:

Sl. No.	Description of Job	Quantity/Area (Approx.)	Rate per Sq.M. (excluding Service Tax) Rs.	Total Amount (excluding Service Tax) Rs.
(1)	Washing & Cleaning the wall surface and ceiling by soft detergent powder and soft water and render the surface free of dust , stain etc.	900 Sq. Meter		
(2)	Primer (1 Coat)	900 Sq. Meter		
(3)	Synthetic Enamel painting two (2) coats with best quality Paint (Approved Brand Name: Asian, Berger, ICI & Nerolac etc.) on walls and ceiling using approved Putty (if necessary) on the surface	900 Sq. Meter		
(4)	Synthetic Enamel painting two (2) coats with best quality Paint ( Approved Brand Name: Asian, Berger, ICI & Nerolac etc.) on Windows, Doors, Almirah & Grills etc.	100 Sq. Meter		
GRAND TOTAL (excluding Service Tax)				

