



BRAITHWAITE & CO LIMITED

(A Government of India Undertaking under Ministry of Railway)
HEAD OFF. & REGD. OFF. : 5, HIDE ROAD, KOLKATA – 700043,
TEL (033) 2439-7415/4114/6613/7413, FAX : 91 (033)2439-5607 / 2439-7632
E MAIL: purchase@braithwaiteindia.com, Website: www.braithwaiteindia.com
CIN: U74210WB1976GO1030798

Tender no: BCL/PUR/PM/Repairing of Bathrooms of Accts/CW/18

Date: 05.07.18
Due Date 11.07.18

“Sealed quotation in SINGLE BID type is invited for engagement of contractor for Repairing of Bathrooms of Accounts Department at Clive works as per tender “.

Sealed tender, addressed to **Sr.Manager (Purchase), Braithwaite & Co. Ltd, 5 Hide Road, Kolkata -43** may be dropped in our **Tender Box no-2** (in case of hand delivery) or may be sent by registered post but must reach us positively **within (11.07.18) by 2.30 PM**. SINGLE BID shall be opened on **11.07.18 dt. 3.00 PM**. During opening of Tender, the bidders may depute their authorized representative to be present as witness.

Interested bidders may also download the Tender document from our Website “ www.braithwaiteindia.com” and participate in this tender complying tender conditions.

Bidder should submit GST registration certificate.

1 Qualifying Criteria: (For Website/unregistered Bidder only)

11 Financial Eligibility:

Bidder should have average annual turnover not less than Rs 1.33 lakh during last 3 years ending on 31.03.2017 and should have achieved net profit in any of the above last 3 years. The bidders should also have positive net worth as on 31.03.2017.

Copy of Audited/ Chartered Accountant certified Balance sheet and Profit & loss Account of last 3 years ending on 31.03.2017 are to be submitted.

12 Technical Eligibility:

- a) Experience in successful execution of works during last 7 years ending on 30.06.2018 for the following:

Executed at least One similar work of value not less than Rs 3.549 lakh.

OR

Executed Two similar works of each value not less than Rs 2.218 Lakh.

OR

Executed Three similar works of each value not less than Rs 1.77 Lakh.

“ Similar job ” means Civil or infrastructural projects”.

- b) Bidder shall submit copy of Trade License, PAN, PF, ESI & GST registration certificate.
c) For evaluation of Technical eligibility of bidder as per (a) above, bidder should submit copy of P.O, Completion certificate, bills etc
d) **For startup MSE vendors relaxation in experience & turn over will be applicable as per norms.**

**Detailed Scope of work for repairing of bathroom of Accounts Department, Clive Works:
For Annexure - I :**

(Repairing of Bathrooms of Accounts Department at CW)

SI	Description	Quantity
1	Providing, laying and fixing of ceramic floor & wall Tiles on floor and wall of the bathroom up. The wall tiles shall be fixed up to a height of 8 R along with supply of materials. Tiles shall be Kajaria make Floor and wall tiles.	1100.00 Sq.ft.
2	Providing and fixing 1 ft. high wall tile skirting in all walls Bathroom. Tiles shall Kajaria make Floor and wall tiles.	100.00 Rft.
3	Opening of old fitting of bathroom such as hand wash basin, Urinal pot, Minor etc.	01 lot
4	<p>Supplying & fitting of Sanitary & Plumbing items in the bathroom:</p> <p>a. Wash basin 22" x 16"(Hindware)-2 nos. b. Stainless steel Sink, 18" x 16" x8": 1 no. c. Wall mounted sink cock: 1 no. Make: ESSCO d. English type Commode (Hindware) along with cistern, flash etc. = 1 set e. Mirror, 6 mm: 36"x24"=1 no. Make: Midi Glass f. Urinal Pot, 39x37.5x59 cm,(Hindware): 4 nos. g. Push cock for urinal pot: 4 nos. Make: ESSCO. h. Urinal partition plate, 69x16.5x32.5 cm,(Hindware): 3 nos. i. Soap Tray steel. =1 no. j. ½" Pillar cock = 3 nos. Make: ESSCO k. CP Bib Cocks 1 no. Make: ESSCO l. Angular stop cock:2 nos. Make: ESSCO m. Towel Rail 36 inch = 1 no. n. ½" waterjet pipe with commode shower - 1 set. Make: ESSCO o. 2 in one bib cock for waterjet pipe. Make: ESSCO p. Liquid soap hanger pot: 1 no. q. Other fittings for fixing of urinal pot, basin etc. r. Labour charges For above mentioned all fitting items – 10(a to l)</p> <p>Note: Lifting of existing outlet lines of urinal with proper slop. The urinal outlines are to be covered with 1 ft. width black stone. All outlet lines of urinal and basin are to be concealed.</p>	01 lot
5	Painting of the walls and ceiling with 2 coats dry distemper painting over 1 coat primer with supply of all materials after preparation of surface of the bathroom and smoking room. Paint shall be ICI, Burger, Asian make.	800.00 sq.ft.
6	Supplying, making and fitting of one new aluminum glazed sliding window by removing the damaged windows. Size - 4'x2'x2 nos	16.00 sq.ft.
7	Supply and fixing of 3 Nos. water proof, Pine wood, 32mm flash doors, size approx.. 7ft.x 3 ft. by removing the existing wooden shutter with new hinges, screw, latch, frame bit including painting of the frame etc. Make – Green ply. Desired modification of existing frame to be carried out.	3 nos.
8	Supply and fixing of 3 Nos. water proof, Pine wood, 32mm flash doors, size approx.. 7ft.x 3 ft. fitted with one 1 ftx2 ft. 6mm laminated glass at the middle at an height 4½ ft. by removing the existing window shutter with new hinges, screw, Latch, frame bit including painting of the frame etc. Make: Green Ply. Desired modification of existing frame to be carried out.	1 no.
9	Supply and fixing of granite tiles as per requirement for fixing the wash basins and sink.	50 sq.ft.
10	Providing Concealed Electrical wiring for two Nos. 20W/ 18W LED Tube light set, one Exhaust fan, one 9W LED Bulb and one 15 Amps 6pin plug socket with switch. The switch Board for LED Tube lights, LED Bulb and Exhaust fan to be provided at the right side wall of drinking water area, the plug socket with switch to be provided beside the water purifier. Existing Exhaust fan at its location will remain unaltered. The 9 watt LED Bulb for drinking water area to be provided on the back side wall. One LED tube light of the wash room to be provided on the wash basin and other to be provided on the right side wall of the wash room. All required wires, LED Tube light sets, LED bulb, plug socket, switches, switch board fixture, holder, required electrical wires etc are to be provided.(LED Tube light and Bulb shall be Philips/ Crompton, all switches plug socket holder etc. shall be of Anchor make, wires shall be of Fenolex, Havells make.	1 lot

i) Contractor's Scope of supply : To complete the entire job, all supply items as mentioned above have to be supplied by the contractor.

General Terms & Conditions :

1. Earnest Money Deposit (EMD): Rs 5,000/- (Rupees Five Thousand only).

Bidders shall furnish Rs.5000/- (Rupees Ten thousand only) as EMD in the form of crossed account payee demand draft / Pay Order drawn in favour of Braithwaite & Co Ltd. payable at Kolkata, or in the form of Bank Guarantee. In case of Bank Guarantee the validity period initially be 120 days from the date of opening of tender. Bids / Offers without EMD will not be considered. EMD of unsuccessful bidders will be returned immediately after finalization of the tender and shall be interest free. In case of a successful bidder, the same shall be retained by the Company till submission of security deposit or if so decided by the bidder to be adjusted against Security Deposit for the said tender.

Bidders registered for the tendered jobs with GeM, SSI units registered with NSC, MSME Units and PSU units approved may be exempted from submission of EMD. **MSE bidders should have to submit UAM number failing which such bidders will not be able to avail the benefits as per Public Procurement Policy for MSE vendors.**

EMD is liable to be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.

2. **Security Deposit:**

For due fulfillment of the contractual obligations, the successful bidder shall furnish Security Deposit within 15 days of receipt of Purchase order in the form of Bank Guarantee (as per format provided by the Purchaser)/ Demand Draft / Pay order which shall remain valid till completion of contract period plus 6 months for catering to Warranty / Guarantee period of spares. The amount of Security Deposit will be 5% of contract value.

The proceeds of the security deposit or proceeds on invocation of BG submitted as S.D. shall be payable to the purchaser as compensation for any loss resulting from the contractor's failure to complete its obligations under the contract.

Security Deposit may also be built up by deducting the amount proportionately from each bill of the contractor on their request. However, 50% of the total amount of Security Deposit is to be deposited by the successful bidder on receipt of Purchase Order. Balance 50% may be recovered from running bill.

In respect of Firms registered with SSI, NSIC, MSME Units, GeM and PSU units SD may be waived. **MSE bidders should have to submit UAM number failing which such bidders will not be able to avail the benefits as per Public Procurement Policy for MSE vendors.**

3. **Performance Bank Guarantee:**

In cases vendors being NSIC, SSI, GeM registered or PSU qualifying for exemption from Security deposit, the Contractor shall submit a performance guarantee in the form of Bank Guarantee obtained from a Nationalized / scheduled bank, in a prescribed BCL format before the receipt of first payment.

The security Deposit may be converted to Performance Bank Guarantee & it will be clearly mentioned in the Purchase order.

The value of the PBG will be 5% of the contract value. The performance bank guarantee shall remain valid till the end of warranty period.

The PBG shall be released to contractor on completion of the guarantee / warranty period with full satisfaction of BCL as per the contract stipulation.

4. **Liquidated Damages:** In the event of failure on the part of the contractor to complete the job within the stipulated completion period, Braithwaite & Co Ltd reserve the right to recover a sum of 0.5% for every week or part thereof by way of LD subject to a maximum of 10% of the ordered value.

5. **Risk Purchase :** In the event of failure on the part of the contractor to complete the job within the reasonable period of time as decided by BCL. BCL reserve the right to procure the materials from other agency/ agencies at your " RISK PURCHASE" basis and shall recover the extra cost thereof if incurred on the supplier.
6. **Arbitration :** All questions, disputes or difference whatsoever shall arise between the purchaser and the supplier upon or in relation to or in connection with the contract either may forthwith give to the other, notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudicator of sole Arbitrator. Managing Director/CMD shall have the right and authority to appoint an arbitrator who is not connected with either party in any way. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.
7. Such a reference submitted to the Arbitrator shall be deemed to be the submission to the Arbitrator within the meaning of the Arbitration and Conciliation Act, 1996 statutory modification thereof. The proceedings of the Arbitration shall be held in Kolkata.
8. Job to be carried out including supply of all required materials as given above. All materials are to be delivered by the party to BCL, Clive works, Kolkata -43 by their own arrangement and cost. Inspection of materials shall be carried out by BCL representative of Maintenance Deptt./CW
8. **Payment terms:** Payment shall be made after 30 days from the date of submission of bills with relevant documents after completion of job duly certified by Mgr (Maint)-CW of BCL / his authorized representative. Payment for GST shall be made at actual as applicable as per prevailing rate against relevant documents. However, payment will be made on the basis of actual measurement sheet as certified by BCL.

Common Note for Payment

- i) All Challans, Invoices should be in the form as specified by GST authority.
 - ii) Party shall mention the HSN code/SAC code for the tendered/ordered item(s)/Jobs in their invoice alongwith GST rates.
 - iii) BCL reserves the right to keep the payment of GST amount on hold till receipt of ITC by BCL is ensured. In case of non-compliance, regarding documentation/monthly return to ensure availing Input Tax Credit (ITC) by BCL. BCL also reserves the right to deduct the resultant amount.
9. **Completion of job:** Job to be completed within 02 (Two) months after receipt of Purchase Order.
 10. **Inspection :** Stage inspection with progress of work and final inspection at completion shall be carried out by BCL.
 11. **Price Confirmation:** Quoted / Ordered rate shall remain firm till the completion of the job. Price variation shall not be entertained.
 12. **Validity :** Offer should remain valid for 90 days from the date of opening of the bid.
 13. Security Deposit & PBG will be released only after completion of warranty / Guarantee period.
 14. **Guarantee / warranty :** 12 months from the date of completion and certification of the job by the concerned Dept/ Indenter.
 15. **Job Certification :** job will certified by Manager(Maint – CW/VW)/ his authorized representatives.
 16. **Bill certification :** Bill will be certified by Mgr (Maint)- CW & VW / his authorized representatives. Bills shall be accompanied with all relevant documents including receipt copies of all news supply items.
 17. **Rejection :** The contractor shall arrange for rectification of rejected / defective job, if any, detected during or after fitment of work, on receipt of our written advice to that effect. The repairing shall be made within 15 days from the date of our advice failing which, BCL reserve the right as deemed fit.

18. **Termination of contract** : BCL reserve the right to terminate the order at any point of time in case of non-performance/ non-compliance of delivery schedule/poor quality of materials by giving 7 days notice.
19. **Un conditional Acceptance**: Party should have to submit the unconditional acceptance of all the tender terms & conditions.
20. No alteration/ inclusion/deviation may be allowed after submission of offer. All corrections (if any), must be signed at the appropriate place by the signatory of the bidder, otherwise tender will be considered as invalid.
21. A joint inspection report to be submitted.
22. Interested Bidder should visit the site to assess the job to be done before submission of quotation. For any query / clarification, bidder may contact Works Manager(I/C)- CW& WI/ Manager (Maint- CW/WW). The bidder should ensure / understand the job and accordingly they should submit a **Joint Inspection Report (JIR)** and they have understood the job and rate is to be quoted accordingly. Afterwards, no claim for increase of rate shall be accepted by BCL on any ground.

PRICE FORMAT :

1. The rate to be quoted both in figures and words. The quoted rate should not be different between figures and words. If there is difference between the figures and words, we will take the quoted rate in words only.
2. This part must be free from any condition and signed with stamp.
3. Overwriting / use of white ink/ correction in price figure of the quotation will be rejected.
4. The bidder shall submit rate in the following format.
5. **Lowest bid shall be evaluated on the basis of overall lowest total amount as per Price Format.**

Price Format

Sl. No	Job description	Unit (approx)	Qty	Unit Rate(Rs.)	GST per unit (Rs.)	TOTAL AMT. for full qty (Rs.)
Annexure -I:						
1	Providing, laying and fixing of ceramic floor & wall Tiles on floor and wall of the bathroom up. The wall tiles shall be fixed up to a height of 8 Ft. along with supply of materials. Tiles shall be Kajaria make Floor and wall tiles.	Sq.ft.	1100.00			
2	Providing and fixing 1 ft. high wall tile skirting in all walls Bathroom. Tiles shall Kajaria make Floor and wall tiles.	Rft.	100			
3	Opening of old fitting of bathroom such as hand wash basin, Urinal pot, Minor etc.	Lot	01			
4	<p>Supplying & fitting of Sanitary & Plumbing items in the bathroom:</p> <p>a. Wash basin 22" x 16"(Hindware)-2 nos.</p> <p>b.Stainless steel Sink, 18" x 16" x8": 1 no.</p> <p>c. Wall mounted sink cock: 1 no. Make: ESSCO</p> <p>d. English type Commode(Hindware) along with cistern, flash etc. = 1 set</p> <p>e. Mirror, 6 mm: 36"x24"=1 no. Make: Midi Glass</p> <p>f. Urinal Pot, 39x37.5x59 cm,(Hindware): 4 nos.</p> <p>g. Push cock for urinal pot: 4 nos. Make: ESSCO.</p> <p>h. Urinal partition plate, 69x16.5x32.5 cm,(Hindware): 3 nos.</p> <p>i. Soap Tray steel. =1 no.</p> <p>j. ½" Pillar cock = 3 nos. Make: ESSCO</p> <p>k. CP Bib Cocks 1 no. Make: ESSCO</p> <p>l. Angular stop cock:2 nos. Make: ESSCO</p> <p>m. Towel Rail 36 inch = 1 no.</p> <p>n. ½" water jet pipe with commode shower - 1 set. Make: ESSCO</p> <p>o. 2 in one bib cock for water jet pipe. Make: ESSCO</p> <p>p. Liquid soap hanger pot: 1 no.</p> <p>q. Other fittings for fixing of urinal pot, basin etc.</p> <p>r. Labour charges For above mentioned all fitting items – 10(a to l)</p> <p>Note: Lifting of existing outlet lines of urinal with proper slop. The urinal outlines are to be covered with 1ft. width black stone. All outlet lines of urinal and basin are to be concealed.</p>	Lot	01			
5	Painting of the walls and ceiling with 2 coats dry distemper painting over 1 coat primer with supply of all materials after preparation of surface of the bathroom and smoking room. Paint shall be ICI, Burger, Asian make.	Sq. Ft	800.00			
6	Supplying, making and fitting of one new aluminum glazed sliding window by removing the damaged windows. Size - 4'x2'x2 nos	Sq. Ft.	16.00			
7	Supply and fixing of 3 Nos. water proof, Pine wood, 32mm flash doors, size approx. 7ft.x 3 ft. by removing the existing wooden shutter with new hinges, screw, latch, frame bit including painting of the frame etc. Make – Green ply. Desired modification of existing frame to be carried out.	Nos.	3			

Sl.No	Description of works	Unit	Approx Qty	Unit Rate(Rs.)	GST per unit (Rs.)	TOTAL AMT. for full qty (Rs.)
8	Supply and fixing of 3 Nos. water proof, Pine wood, 32mm flash doors, size approx. 7ft.x 3 ft. fitted with one 1ft.x 2 ft. 6mm laminated glass at the middle at an height 4½ ft. by removing the existing window shutter with new hinges, screw, Latch, frame bit including painting of the frame etc. Make: Green Ply. Desired modification of existing frame to be carried out.	No	1			
9	Supply and fixing of granite tiles as per requirement for fixing the wash basins and sink.	Sq.Ft	50			
10	Providing Concealed Electrical wiring for two Nos. 20W/ 18W LED Tube light set, one Exhaust fan, one 9W LED Bulb and one 15 Amps 6pin plug socket with switch. The switch Board for LED Tube lights, LED Bulb and Exhaust fan to be provided at the right side wall of drinking water area, the plug socket with switch to be provided beside the water purifier. Existing Exhaust fan at its location will remain unaltered. The 9 watt LED Bulb for drinking water area to be provided on the back side wall. One LED tube light of the wash room to be provided on the wash basin and other to be provided on the right side wall of the wash room. All required wires, LED Tube light sets, LED bulb, plug socket, switches, switch board fixture, holder, required electrical wires etc are to be provided. (LED Tube light and Bulb shall be Philips/ Crompton, all switches plug socket holder etc. shall be of Anchor make, wires shall be of Fenolex, Havells make.	Lot	1			

Total Amount (Rs):

Braithwaite & Co Ltd.

JOINT INSPECTION REPORT FORMAT

Sl.no	Description	Observation if any	Remarks
1.	The site has been shown / visited by us - YES / NO.		
2.	Details of job as per Annexure –I,II,III, IV has been shown and explained to us.		

Bidder's Declaration: I / We have been shown and explained all the parameter associated with this job and we are submitting our quotations being fully aware of all the parameter of job.

.....
Signature of BCL authority

Date :

.....
Signature of Bidder

Date :