



BRAITHWAITE & CO LIMITED

(A Government of India Undertaking under Ministry of Railway)
HEAD OFF. & REGD. OFF. : 5, HIDE ROAD, KOLKATA – 700043,
TEL (033) 2439-7415/4114/6613/7413, FAX : 91 (033)2439-5607 / 2439-7632
E MAIL: purchase@braithwaiteindia.com, Website: www.braithwaiteindia.com
CIN: U74210WB1976GO1030798

Tender no: BCL/PUR/PM/Repairing of Bathrooms(A/CS)/CW/18

Date:24.08.18

Due Date:06.09.18

To,
M/s

.....

“Sealed quotation in two bid type is invited for engagement of contractor for Repairing of Bathrooms including walls and Dressing of Electrical cables at Accounts Department of Clive Works as per tender “.

The offer should be submitted in two bids i.e. Part – I & Part – II.

- 1. PART – I : Techno – commercial bid & EMD.**
- 2. PART – II : Price bid.**

All these parts shall be inserted separately in 2 (two) sealed envelopes super scribing tender no and part no. All two parts shall be put in 3rd. envelope and all the envelopes shall be super scribed with our Tender no, Part no and Due date.

Sealed tender, addressed to **Sr. Manager (Purchase), Braithwaite & Co. Ltd, 5 Hide Road, Kolkata -43** may be dropped in our **Tender Box no-2** (in case of hand delivery) or may be sent by registered post but must reach us positively **within (06.09.18) by 2.30 PM.**

Techno – commercial bid of the tender shall be opened on **06.09.18 at 3.00 PM.** During opening of Techno – commercial Bid & EMD (Part – I), and Price Bid (Part – II), the bidders may depute their authorized representative to be present as witness. However, only, the techno – commercially acceptable bidders will be intimated before opening of the price bid. Price Bids (Part – II) shall be opened at a different date for which separate intimation will be sent to the techno-commercially acceptable bidders.

Interested bidders may also download the Tender document from our Website “ www.braithwaiteindia.com” and participate in this tender complying tender conditions.

Bidder should submit GST registration certificate along with Techno Commercial bid.

A. Techno-commercial Bid : (Part -I)

1 Qualifying Criteria: (For Website Bidder only)

11 Financial Eligibility:

Bidder should have average annual turnover not less than **Rs 160 lakh** during last 3 years ending on 31.03.2017 and should have achieved net profit in any of the above last 3 years.

Copy of Audited/ Chartered Accountant certified Balance sheet and Profit & loss Account of last 3 years ending on 31.03.2017 are to be submitted along with Techno – commercial Bid.

12 Technical Eligibility:

- a) Experience in successful execution of works during last 7 years ending on 31.07.2018 for the following:

Executed at least One similar work of value not less than Rs 4.26 lakh.

OR

Executed Two similar works of each value not less than Rs 2.66 Lakh.

OR

Executed Three similar works of each value not less than Rs 2.13 Lakh.

“ Similar job ” means Civil or infrastructural projects”.

- b) Bidder shall submit copy of Trade License, PAN, PF, ESI & GST registration certificate along with Techno – commercial Bid.
- c) For evaluation of Technical eligibility of bidder as per (a) above, bidder should submit copy of P.O, Completion certificate, bills etc along with Techno-commercial Bid.
- d) For startup MSE vendors relaxation in experience & turn over will be applicable as per norms.**

Detailed Scope of work :**GROUP-A:**

SCOPE OF WORK FOR REPAIRING OF BATHROOM OF ACCOUNTS DEPTT:

Sl. No,	Description of work	Qty
1	Dismantling of concrete work	2 CuM
2	Dismantling of Urinal, Commode & basins	5 nos
3	Dismantling of GI Pipes (15 mm – 75 mm)	20 M
4	Chipping of floors & walls	100 sq.m
5	1st Class Brickwork with cement, mortar (1:4) – 125 mm thick	10 sq.m
6	Providing cement plaster- 15 mm thick (1:4)	140 sq.m
7	Providing & laying floor tiles (Size upto 0.09sq.m)	50 sq.m
8	Providing & fixing wall tiles (Tiles shall be Kajaria/Jharna make)	70 sq.m
9	Supply & fixing of GI pipe by making grooves on the wall for conceal	
	15 mm Dia	12 M
	20 mm Dia	30M
	25 mm Dia	25 M
10	Supply & fixing of PVC pipe for drain work-75 mm dia	20 M
11	Supply & fixing of Marble for partition of urinal	2.01 sq.m
12	Supply & fixing of wash basins (550x400)- Hindware make	2 Nos.
13	Providing & fixing of Steel sinks (450x400x200)	1 No.
14	Painting & fixing of wall mounted Sink, Cock (Make : ESSCO/Eqv.)	1 No.
15	Providing & fixing of English commode alongwith cistern & other fittings	2 Nos.
16	Providing & fixing of 6 mm thick mirror – size: 900x600	2 Nos.
17	Providing & fixing of Flat back urinal (390x375x190)	4 Nos.
18	Push cock for urinal pot	4 Nos.
19	Providing & fixing urinal positional Plate (690x165x325)	3 Nos.
20	Providing & fixing CP Soap Tray	2 Nos.
21	Supply & fixing of 15 mm CP Pillar cock	4 Nos.
22	CP Bib Cock (Make : ESSCO)	2 Nos.
23	Supply, fitting & fixing half round channel of white - - 600 mm x 150 mm	20 m
24	Providing & fixing C.P towel rail with two bracket - 25 mm dia x 750 long	2 Nos
25	Supply, fitting & fixing C.P wall flange	20 Nos.
26	Supply, fitting & fixing extension piece of C.P	20 Nos.
27	Supply, fitting & fixing cistern with all internal fittings	2 Nos.
28	Providing & fixing aluminum sliding window / door	10 Sq.M
29	Providing & fixing door close	3 Nos.
30	Providing & fixing Mortis lock (6 lever)	3 Nos.
31	Providing & fixing 3 mm thick asbestos ceiling board With supply of all necessary materials	50 Sq.M
32	Providing & applying one coat of primer	120 Sq.M
33	Providing & painting acrylic emulsion paint on wall	120 Sq.M
34	Black stone supply & fixing	6 Sq.M
35	Supply & fixing granite slab	6 Sq.M
36	Providing Concealed Electrical wiring for two Nos. 20W/ 18W LED Tube light set, one Exhaust fan, one 9 W LED Bulb and one 15Amps 6pin plug socket with switch. The switch Board for LED Tube lights, LED Bulb and Exhaust fan to be provided at the right side wall of drinking water area, the plug socket with switch to be provided beside the water purifier. Existing Exhaust fan at its location will remain unaltered. The 9Watt LED Bulb for drinking water area to be provided on the back side wall. One LED tube light of the wash room to be provided on the wash basin and other to be provided on the right side wall of the wash room. All required wires, LED Tube light sets, LED Bulb, Plug Socket, Switches, Switch Board, fixture, Holder, required electrical wires etc are to be provided. (LED Tube light and Bulb shall be Philips/ Crompton, all switches plug socket holder etc shall be of Anchor make, wires shall be of Fenolex, Havells, make.)	1 Lot

GROUP-B : Repairing of walls at Accounts Department

Sl. No,	Description of work	Qty
1	Supply and providing 76 mm thick Brick work on existing south side wall of Accounts Department with(1:6) Cement and sand Mortar. Job to be carried out with supply of all necessary materials.	200 Sq.ft
2	Supply & providing ¾" thick cement plaster at ratio 1:4 on the above area on the outside of the wall	200 Sq.ft
3	Removal of old plaster and new plaster with damp proof on the inside wall	
a)	Dismantling of old plaster and damaged joints area	700 Sq.ft
b)	Supply & making ¾" thick cement plaster on inside damaged wall at Ratio(1:4)	700 Sq.ft
4	Rubbish cleaning	01 Lot

GROUP-C : Dressing of Electrical cables at Accounts Department

Sl. No,	Description of work	Qty
1	Supply and installation of 4" Casing and dressing of all scattered wire inside the casing	150 R/Feet

i) Contractor's Scope of supply : To complete the entire job, all supply items as mentioned above have to be supplied by the contractor.

Part – I (Techno – commercial Bid):

General Terms & Conditions :

1. Earnest Money Deposit (EMD): Rs 5,000/- (Rupees five Thousand only).

Bidders shall furnish Rs.5000/- (Rupees Ten thousand only) as EMD in the form of crossed account payee demand draft / Pay Order drawn in favour of Braithwaite & Co Ltd. payable at Kolkata, or in the form of Bank Guarantee. In case of Bank Guarantee the validity period initially be 120 days from the date of opening of tender. Bids / Offers without EMD will not be considered. EMD of unsuccessful bidders will be returned immediately after finalization of the tender and shall be interest free. In case of a successful bidder, the same shall be retained by the Company till submission of security deposit or if so decided by the bidder to be adjusted against Security Deposit for the said tender.

Bidders registered for the tendered jobs with SSI units registered with NSC, MSME Units,DGS&D and PSU units approved may be exempted from submission of EMD. **MSE bidders should have to submit UAM number failing which such bidders will not be able to avail the benefits as per Public Procurement Policy for MSE vendors.**

EMD is liable to be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.

2. Security Deposit:

For due fulfillment of the contractual obligations, the successful bidder shall furnish Security Deposit within 15 days of receipt of Purchase order in the form of Bank Guarantee (as per format provided by the Purchaser)/ Demand Draft / Pay order which shall remain valid till completion of contract period plus 6 months for catering to Warranty / Guarantee period . The amount of Security Deposit will be 5% of contract value.

The proceeds of the security deposit or proceeds on invocation of BG submitted as S.D. shall be payable to the purchaser as compensation for any loss resulting from the contractor's failure to complete its obligations under the contract.

Security Deposit may also be built up by deducting the amount proportionately from each bill of the contractor on their request. However, 50% of the total amount of Security Deposit is to be deposited by the successful bidder on receipt of Purchase Order. Balance 50% may be recovered from running bill.

In respect of Firms registered with SSI, NSIC, MSME Units, DGS&D and PSU units SD may be waived. **MSE bidders should have to submit UAM number failing which such bidders will not be able to avail the benefits as per Public Procurement Policy for MSE vendors.**

3. Performance Bank Guarantee:

The contractor shall have to submit Performance Bank Guarantee for 5% of order value as per format to be provided by BCL, within 15 days from the date of issue of Purchase Order. In respect of vendors being NSIC, MSME units, SSI, DGS&D and PSU qualifying for exemption of submission of Security Deposit, Performance Bank Guarantee for 5% of order value is to be submitted by them.

The performance bank guarantee shall remain valid till the end of warranty period. The Security Deposit, if submitted, may be converted to Performance Guarantee. The contractors who will submit Security Deposit, no performance Bank Guarantee is required to be submitted by them in such cases.

The PBG shall be released to contractor on completion of the guarantee / warranty period with full satisfaction of BCL as per the contract stipulation.

NOTE: i) In case Security Deposit/Performance Guarantee is not submitted in time, a penalty of 1.5% of Value of SD/PBG per month or part thereof will be applicable for the delay period which will be deducted from party's bills.

ii) MSE vendors may opt for submission of SD or PBG as per their choice.

4. Liquidated Damages: In the event of failure on the part of the contractor to complete the job within the stipulated completion period, Braithwaite & Co Ltd reserve the right to recover a sum of 0.5% for every week or part thereof by way of LD subject to a maximum of 10% of the ordered value.

5. Risk Purchase : In the event of failure on the part of the contractor to complete the job within the reasonable period of time as decided by BCL. BCL reserve the right to procure the materials from other agency/ agencies at your " RISK PURCHASE" basis and shall recover the extra cost thereof if incurred on the supplier.

6. Arbitration : All questions, disputes or differences whatsoever shall arise between the purchaser and the supplier upon or in relation to or in connection with the contract either party may forthwith give to the other notice in writing of the existing of such question, dispute or difference and the same shall be referred to the adjudication of sole arbitrator. MD/ CMD – BCL shall have the right and authority to appoint any office of the company not below the rank of a General Manager who is not directly with the Purchase order. Such a reference submitted to the Arbitrator shall be deemed to be the submission to the Arbitrator within the meaning of the Arbitration and conciliation Act, 1956 statutory modification thereof. The proceedings of the Arbitration shall be held in Kolkata.

Any legal dispute that may arise will be settled within the jurisdiction of Court of Kolkata.

7. Job to be carried out including supply of all required materials as given above. All materials are to be delivered by the party to BCL, Clive works, Kolkata -43 by their own arrangement and cost. Inspection of materials shall be carried out by BCL representative of Maintenance Deptt./CW

8. Payment terms: Payment shall be made after 30 days from the date of submission of bills with relevant documents after completion of job duly certified by Mgr (Maint)-CW of BCL / his authorized representative. Payment for GST shall be made at actual as applicable as per prevailing rate against relevant documents. However, payment will be made on the basis of actual measurement sheet as certified by BCL.

Common Note for Payment

- i) All Challans, Invoices should be in the form as specified by GST authority.
- ii) Party shall mention the HSN code/SAC code for the tendered/ordered item(s)/Jobs in their invoice alongwith GST rates.
- iii) BCL reserves the right to keep the payment of GST amount on hold till receipt of ITC by BCL is ensured. In case of non-compliance, regarding documentation/monthly return to ensure availing Input Tax Credit (ITC) by BCL. BCL also reserves the right to deduct the resultant amount.

9. **Completion of job:** Job to be completed within 2 (Two) months after receipt of Purchase Order/LOI.
10. **Inspection :** Stage inspection with progress of work and final inspection at completion shall be carried out by BCL.
11. **Price Confirmation:** Quoted / Ordered rate shall remain firm till the completion of the job. Price variation shall not be entertained.
12. **Validity :** Offer should remain valid for 90 days from the date of opening of the bid.
13. Security Deposit & PBG will be released only after completion of warranty / Guarantee period.
14. **Guarantee / warranty :** 12 months from the date of completion and certification of the job by the concerned Dept/ Indenter.
15. **Job Certification :** job will certified by Manager(Maint – CW/VW)/ his authorized representatives.
16. **Bill certification :** Bill will be certified by Mgr (Maint)- CW & VW / his authorized representatives. Bills shall be accompanied with all relevant documents including receipt copies of all news supply items.
17. **Rejection :** The contractor shall arrange for rectification of rejected / defective job, if any, detected during or after fitment of work, on receipt of our written advice to that effect. The repairing shall be made within 15 days from the date of our advice failing which, BCL reserve the right as deemed fit.
18. **Termination of contract :** BCL reserve the right to terminate the order at any point of time in case of non-performance/ non-compliance of delivery schedule/poor quality of materials by giving 7 days notice.
19. **Un conditional Acceptance:** Party should have to submit the unconditional acceptance of all the tender terms & conditions along with the Techno- commercial Bid.
20. No alteration/ inclusion/deviation may be allowed after submission of offer. All corrections (if any), must be signed at the appropriate place by the signatory of the bidder, otherwise tender will be considered as invalid.
21. A joint inspection report shall be prepared on the basis of parties copy of unquoted price bid (i.e. copy of price bid without any price figure but mentioning as " price quoted" or " price not quoted" in relevant columns) to be submitted along with Techno-commercial bid.
22. Interested Bidder should visit the site to assess the job to be done before submission of quotation. For any query / clarification, bidder may contract Works Manager(I/C)- CW& VW/ Manager (Maint- CW/VW). The bidder should ensure / understand the job and accordingly they should submit a **Joint Inspection Report (JIR)** separately in techno –commercial bid and they have understood the job and rate is to be quoted accordingly. Afterwards, no claim for increase of rate shall be accepted by BCL on any ground.
23. Price bid part shall be opened only if Part –I is qualified.

PART -II (PRICE BID):

1. The rate to be quoted both in figures and words. The quoted rate should not be different between figures and words. If there is difference between the figures and words, we will take the quoted rate in words only.
2. This part must be free from any condition and signed with stamp.
3. Overwriting / use of white ink/ correction in price figure of the quotation will be rejected.
4. The bidder shall submit rate in the following format.
5. Price Bid without signature shall be considered as cancelled.
6. **Lowest bid shall be evaluated on the basis of overall Grand total amount as per Price Bid Format.**

Price Bid Format**GROUP-A: SCOPE OF WORK FOR REPAIRING OF BATHROOM OF ACCOUNTS DEPTT**

Sl. No	Job description	Unit (approx)	Qty	Unit Rate(Rs.)	GST per unit (Rs.)	Total per unit (Rs.)	TOTAL for full qty (Rs.)
1	Dismantling of concrete work	CuM	2 CuM				
2	Dismantling of Urinal, Commode & basins	Nos.	5 Nos				
3	Dismantling of GI Pipes (15 mm – 75 mm)	M	20 M				
4	Chipping of floors & walls	Sq.M	100 Sq.m				
5	1st Class Brickwork with cement, mortar (1:4) – 125 mm thick	Sq.M	10 Sq.m				
6	Providing cement plaster- 15 mm thick (1:4)	Sq.M	140 Sq.m				
7	Providing & laying floor tiles (Size upto 0.09sq.m)	Sq.M	50 Sq.m				
8	Providing & fixing wall tiles (Tiles shall be Kajaria/Jharna make)	Sq.M	70 Sq.m				
9	Supply & fixing of GI pipe by making grooves on the wall for conceal	M	12 M				
	15 mm Dia	M	30M				
	20 mm Dia	M	25 M				
	25 mm Dia	M	20 M				
10	Supply & fixing of PVC pipe for drain work-75 mm dia	M	20 M				
11	Supply & fixing of Marble for partition of urinal	Sq.M	2.01 sq.m				
12	Supply & fixing of wash basins (550x400)- Hindware make	Nos.	2 Nos.				
13	Providing & fixing of Steel sinks (450x400x200)	No.	1 No.				
14	Painting & Fixing of wall mounted Sink, Cock (Make : ESSCO/Eqv.)	No.	1 No.				
15	Providing & fixing of English commode alongwith cistern & other fittings	Nos.	2 Nos.				
16	Providing & fixing of 6 mm thick mirror – size: 900x600	Nos.	2 Nos.				
17	Providing & fixing of Flat back urinal (390x375x190)	Nos.	4 Nos.				
18	Push cock for urinal pot	Nos.	4 Nos.				
19	Providing & fixing urinal positional Plate (690x165x325)	Nos.	3 Nos.				
20	Providing & fixing CP Soap Tray	Nos.	2 Nos.				
21	Supply & fixing of 15 mm CP Pillar cock	Nos.	4 Nos.				
22	CP Bib Cock (Make : ESSCO)	Nos.	2 Nos.				
23	Supply, fitting & fixing half round channel of white - - 600 mm x 150 mm	M	20 M				
24	Providing & fixing C.P towel rail with two bracket - 25 mm dia x 750 long	Nos.	2 Nos				

Sl. No	Job description	Unit (approx)	Qty	Unit Rate(Rs.)	GST per unit (Rs.)	Total per unit (Rs.)	TOTAL for full qty (Rs.)
25	Supply, fitting & fixing C.P wall flange	Nos.	20 Nos.				
26	Supply, fitting & fixing extension piece of C.P	Nos.	20 Nos.				
27	Supply, fitting & fixing cistern with all internal fittings	Nos.	2 Nos.				
28	Providing & fixing aluminum sliding window / door	Sq.M	10 Sq.M				
29	Providing & fixing door close	Nos.	3 Nos.				
30	Providing & fixing Mortis lock (6 lever)	Nos.	3 Nos.				
31	Providing & fixing 3 mm thick asbestos ceiling board With supply of all necessary materials	Sq.M	50 Sq.M				
32	Providing & applying one coat of primer	Sq.M	120 Sq.M				
33	Providing & painting acrylic emulsion paint on wall	Sq.M	120 Sq.M				
34	Black stone supply & fixing	Sq.M	6 Sq.M				
35	Supply & fixing granite slab	Sq.M	6 Sq.M				
36	Providing Concealed Electrical wiring for two Nos. 20W/ 18W LED Tube light set, one Exhaust fan, one 9 W LED Bulb and one 15Amps 6pin plug socket with switch. The switch Board for LED Tube lights, LED Bulb and Exhaust fan to be provided at the right side wall of drinking water area, the plug socket with switch to be provided beside the water purifier. Existing Exhaust fan at its location will remain unaltered. The 9Watt LED Bulb for drinking water area to be provided on the back side wall. One LED tube light of the wash room to be provided on the wash basin and other to be provided on the right side wall of the wash room. All required wires, LED Tube light sets, LED Bulb, Plug Socket, Switches, Switch Board, fixture, Holder, required electrical wires etc are to be provided. (LED Tube light and Bulb shall be Philips/ Crompton, all switches plug socket holder etc shall be of Anchor make, wires shall be of Fenolex, Havells, make.)	LOT	1 Lot				
TOTAL (Rs.)							

GROUP-B : Repairing of walls at Accounts Department

Sl. No	Job description	Unit (approx)	Qty	Unit Rate(Rs.)	GST per unit (Rs.)	Total per unit (Rs.)	TOTAL for full qty (Rs.)
1	Supply and providing 76 mm thick Brick work on existing south side wall of Accounts Department with(1:6) Cement and sand Mortar. Job to be carried out with supply of all necessary materials.	Sq.Ft	200 Sq.ft				
2	Supply & providing ¾" thick cement plaster at ratio 1:4 on the above area on the outside of the wall	Sq.Ft	200 Sq.ft				
3	Removal of old plaster and new plaster with damp proof on the inside wall						
a)	Dismantling of old plaster and damaged joints area	Sq.Ft	700 Sq.ft				
b)	Supply & making ¾" thick cement plaster on inside damaged wall at Ratio(1:4)	Sq.Ft	700 Sq.ft				
4	Rubbish cleaning	LOT	01 Lot				
TOTAL (Rs.)							

GROUP-C : Dressing of Electrical cables at Accounts Department

Sl. No	Job description	Unit (approx)	Qty	Unit Rate(Rs.)	GST per unit (Rs.)	Total per unit (Rs.)	TOTAL for full qty (Rs.)
1	Supply and installation of 4" Casing and dressing of all scattered wire inside the casing	R/Feet	150 R/Feet				
TOTAL (Rs.)							

GRAND TOTAL (TOTAL OF GROUP-A+TOTAL OF GROUP-B + TOTAL OF GROUP-C) (R s)=_____

Note : GST Rate to be mentioned in the offer

Braithwaite & Co Ltd.

JOINT INSPECTION REPORT FORMAT

Sl.no	Description	Observation if any	Remarks
1.	The site has been shown / visited by us - YES / NO.		
2.	Details of job as per Annexure –I,II,III, IV has been shown and explained to us.		

Bidder's Declaration: I / We have been shown and explained all the parameter associated with this job and we are submitting our quotations being fully aware of all the parameter of job.

.....
Signature of BCL authority

Date :

.....
Signature of Bidder

Date :